



Department of Energy
Washington, D.C. 20585

July 15, 1980

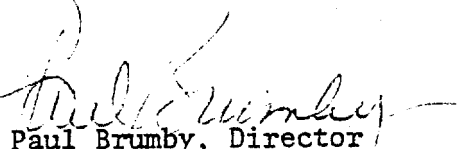
MEMORANDUM FOR Federal Energy Management Coordinator/
Point of Contact

SUBJECT: Guidelines for Energy Management in General Operations of the
Federal Government; Final Rule

Executive Order 12003, dated July 20, 1977, requires that each Federal agency prepare "an overall plan for conserving fuel and energy in all operations of the agency" and submit it to the Secretary of Energy. Guidelines for the preparation of the operational portions of the plan were published in the Federal Register on July 1, 1980. A copy of this rule is attached. It should be noted that plans are required to be submitted within 6 months of the effective date of the rule.

We are scheduling a workshop for Federal energy conservation managers on August 7, 1980, at 9 am in room GJ015 at the Forrestal Building, 1000 Independence Ave., SW. The workshop will be directed at small energy-consuming Federal agencies and will address the development of general operations 10-Year Plans. Representatives from all agencies are invited to attend.

For more information, please contact Jack Vitullo at 252-9467.


Paul Brumby, Director
Federal Energy Management Program

Enclosure